



General Secretariat of National Dialogue Conference
Department of Finance and Budget
Statement of Sources and Uses of Funds
for the financial period
From 18 March to 31 August 2013



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Statement of Sources and Uses of Funds

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Notes of the statement of sources and uses



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Statement of Sources and Uses of Funds
For the financial period from 18 March until 31 Aug 2013*

<i>Description</i>	<i>Note</i>	<i>For the period from 18 March To 31 Aug 2013 YR</i>
Sources		
Contributions Received	4	2,363,790,000
Bank Interest		30,331,418
Donations		279,357
Total Sources		2,394,400,775
Uses		
Delegates Allowances	5	1,836,751,734
Working group field expenses	6	33,489,178
Media Expenditures	7	28,078,720
Salaries and wages	8	67,759,400
Security services expenses		3,912,790
Other Expenses	9	3,430,083
Foreign currencies exchange differences		(57)
Total Uses		1,973,421,848
Expenses charged to (UNOPS) & will be re- impressed	10	161,708,596
Advance Payments	11	3,998,746
(Surplus) Balance on 31 May 2013	14	255,271,586

General Secretary
Dr. Ahmad Bin Mubarak

Finance & Budget Manager
Mr. Waleed ALOmithily

Finance Controller
Yahya ALQumri

Notes from (1) to (12) is an integral part of this report



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Notes for Statement of Resources and Uses
For the financial period from 18 March until 31 August 2013

1. General

General Secretariat of the National Dialogue Conference (NDC) has been established under the Presidential Decree No. 5 of 2013 in order to regulate the conduct of the financial, administrative and technical functions of the Conference.

The main objectives of the General Secretariat, according to Presidential Decree No. 10 of 2013 on the rules of the internal Procedure for the National Dialogue Conference in the following items: -

- Administrate and finance all functions related to the national dialogue conference.
- Provide all services and supplies that required to attchive the activities of national dialogue Conference.
- Implementation of the media plan for the national dialogue conference.
- To do all the activities of the communication and outreaches.
- Documenting all activities of the national dialogue conference, keep and archive all papers and electronic documents and registers of the activities of the national dialogue Conference.

Yemeni government budget planned for the national dialogue conference

The amounts listed below:

	For the period from 18 March until 31 August	
	YR	Equivalent in USD
YEG planned budget	3,441,377,000	16,006,405
Total recipient from the YEG& SG	(2,363,790,000)	(11,000,000)
Gap needed to supplied until the end of the dialogue	1,077,587,000	5,006,405



2. Basis of preparation Statement of resources and uses

Management of General Secretariat is tracking the cash basis of accounting in recording the financial transactions. This basically requires to recognition for the funding resources when the cash received and to recognition of expenses at the actual disbursed process.

Report of resources and uses is a presents as a statement of uses for the resources of the government support from Yemeni government and Saudi government .It does not include any of the treatments, other assets and liabilities for the comprehensive national dialogue.

The statement of uses and resources present in the Yemeni Riyal currency in accordance with the requirements of the financier.

3. Significant accounting policies:

The main accounting policies applied on a consistent basis are as follows:

3.1 Contributions

Received contributions from the government and donors are record, as at the date of receipt.

3.2 General Secretariat expenses

Expenses of General Secretariat are recognized at the date of payment.

3.3 Fixed Assets

Costs of acquired fixed assets are recognized as expenses in the date of paid.

3.4 Transactions in foreign currencies

Accounting records of Secretariat are kept in the Yemeni Riyals and prove the other transactions in foreign currencies are translated according to the prevailing exchange rates at the date of the transaction. Balance of funds in currencies other than the Yemeni riyal re-assessment as at the date of preparing the statement of resources and uses and according to the prevailing exchange rates at that date and are included gains or losses on re-evaluation in the statement of resources and uses.



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Notes for Statement of Resources and Uses

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4. Contributions Received

The amounts listed below:

For the period from 18 March
until 31 August

	YR	Equivalent in USD
Contribution from Yemen Government	1,289,340,000	6,000,000
Contribution from Saudi Government	1,074,450,000	5,000,000
	2,363,790,000	11,000,000

5. Delegates allowances

Cost of participating allowances is the amounts paid to members of the NDC which as follows: -

For the period from 18 March
until 31 August

	YR
Attendants allowance	1,026,550,820
Living allowance	810,200,914
	1,836,751,734



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6. Working group Field expenses

	For the period from 18 March until 31 August YER
Hotels Expenses (Accommodation)	11,647,355
Meals and drinks Expenses	3,405,757
Periderm Expenses for Employees	2,674,000
Media Expenditure	1,303,500
Security services Expenses	2,268,450
Transportation Expenses	1,189,924
Volunteers Expenses	124,700
Outreach Expenses	9,359,873
Miscellaneous Expenses	1,515,618
	33,489,178

7. Media Expenditures

	For the period from 18 March until 31 August YER
Visual Media expenses	20,214,642
Audio Media expenses	1,642,000
Journalists expenses	4,836,264
Newspapers and publications expenses	1,332,092
Websites	53,723
	28,078,720



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8. Salaries and wages for General Secretariat & Others

For the period from 18 March
until 31 August
YER

Salaries of the General Secretariat	44,929,880
Meetings allowances for NDC board Presidium members	6,465,200
Fuel allowance for NDC board Presidium members	678,600
Security allowances for NDC board Presidium members	2,898,391
Salaries of the Discipline & Standards Committee	12,787,329
	67,759,400

9. Other Expenses

For the period from 18 March
until 31 August
YER

Stationery expenses	62,280
Bank commissions	139,351
Charity expenses	544,545
Miscellaneous Expenses	2,683,906
	3,430,083



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10. Expenses charged to (UNOPS) & will be re- impressed

	For the period from 18 March until 31 August YER
Stationery expenses	582,471
Fuel expenses	103,928
Internet and maintenance of networks expenses	593,621
Transportation expenses	925,310
Meals and drinks expenses	279,040
Volunteers expenses	39,518,106
Transportations allowance for delegates	15,663,565
Cafeteria expenses	198,770
Army and security expenses	82,736,844
Accommodation expenses during WG visits	4,826,735
Other expenses	2,419,800
Facilitator	13,860,405
	161,708,596



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11. Advances

	For the period from 18 March until 31 August YER
Advance payments to employees	546,287
Loans on salaries for employees	3,452,459
	3,998,746

12. Bank Interest

The General Secretariat have two Time deposits in International Bank of Yemen (IBY) as following :-

322,425,000 YER as time deposit from 6 Mar 2013 up to date with 15% interest on monthly basis, and this time deposit had been liquidated on 8 July 2013

214,950,000 YER as time deposit from 6 Mar 2013 up to date with 15% interest on monthly basis

The total interest up to 31 July 2013 is YER 30,331,418

13. Donations

The General Secretariat during month of July received USD 1,300 which equivalent in YER 279,357 from Civil Organization

14. Cash and Cash Equivalent Balances

	For the period from 18 March until 31 August YR
Cash in hand	4,600,339
Bank current accounts	21,861,698
Time deposits balances	228,809,549
	255,271,586